

1107 Turkey Point Road
Edgewater, Maryland 21037



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A FULL SERVICE MARINA

2017 Winter Service Work Order

- PROVIDE SET OF KEYS TO BOAT.
- CHECK OFF THE SERVICES NEEDED AND RETURN THE SIGNED FORM OR YOU CAN FAX, EMAIL OR PHONE IN YOUR WINTER SERVICE WORK ORDER.
- VISA - MASTER CARD - DISCOVER ACCEPTED
- NO BOATS WILL BE HAULED AFTER DECEMBER 4th
- NO BOATS WILL BE LAUNCHED UNTIL ALL ACCOUNTS ARE PAID

Name _____ Street Address _____

City _____ State _____ Zip _____ Cell Phone _____

Phone _____ Email _____

Location of Boat & Keys _____

Boat Length _____ Make/Model _____ Boat Name _____

CHECK THE WORK TO BE DONE – All Services Below Are Highly Recommended:

Full Service Winterization Package *DO ALL WORK NECESSARY TO PROTECT MY BOAT DURING WINTER MONTHS*

- | | |
|---|--|
| <input type="checkbox"/> Haul Out | <input type="checkbox"/> Change Gas Filters |
| <input type="checkbox"/> Powerwash | <input type="checkbox"/> Store and Maintain Batteries |
| <input type="checkbox"/> Blocking | <input type="checkbox"/> Change Fresh Water Coolant |
| <input type="checkbox"/> Barnacle Scraping | <input type="checkbox"/> Change Sterndrive Oil and Lube |
| <input type="checkbox"/> Bottom <input type="checkbox"/> Drive System | <input type="checkbox"/> Winterize Outboard Engine |
| <input type="checkbox"/> Winter Land Storage | <input type="checkbox"/> Winterize Domestic Water System |
| <input type="checkbox"/> Haul Boat Out On Customer Trailer | <input type="checkbox"/> Winterize Head |
| <input type="checkbox"/> Run/Tow Boat To Lift (Tenant Only) | <input type="checkbox"/> Winterize Water Heater |
| <input type="checkbox"/> Remove Lines, Power Cords and Hoses | <input type="checkbox"/> Winterize Air Conditioning Unit |
| <input type="checkbox"/> Winterize Gas Engine | <input type="checkbox"/> Winterize Ice Maker |
| <input type="checkbox"/> Winterize Diesel Engine | <input type="checkbox"/> Shrink Wrap |
| <input type="checkbox"/> Winterize Generator | <input type="checkbox"/> Place Damp Away In Cabin |
| <input type="checkbox"/> Change Engine Oil and Filter | <input type="checkbox"/> Pull Drain Plug (Upon Request Only) |
| <input type="checkbox"/> Change Transmission Fluid | <input type="checkbox"/> Recondition Prop |
| | <input type="checkbox"/> Pump Out Waste Tank |

NOTE ANY ADDITIONAL WORK ON REVERSE SIDE

I hereby authorize the above service work to be completed with the necessary materials. I have read and understand all the notations on this work order and accompanying Winter Storage Rate Sheet. All invoices are due in full upon receipt. Accounts 30 days past due are subject to 2% service charge per month. I completed a TPM CC Auth. Form and authorize Turkey Point Marina to charge my credit card on file for any invoices over 30 or more days past due. On past due accounts that require collection agencies, I agree to pay all attorneys' fees, collections cost and court cost incurred. All phone in Work Orders are considered authorized signed contract. All returned checks are subject to a \$35.00 service fee.

SIGNATURE _____ DATE _____

DATE RECEIVED IN OFFICE _____	WINTERIZE DATE _____	HAUL DATE _____	ESTIMATED LAUNCH DATE _____
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NOTE: Billing for Spring Launch Work Orders will be invoiced and due before launching vessel. Winter Storage Contracts end March 31. A daily fee of \$2.50 per foot per day will be charged after this date (plus reblocking charges if your boat has to be moved because it is blocking another boat). All work orders will have a 3% shop supply charge on the total bill with a minimum of \$5.00, plus \$1.00 per foot environmental fee. All parts and materials are of top quality. Please be aware of these charges and contact the Service Department to make further arrangements. Turkey Point Marina is not responsible for items left on boat or damages to boat.

(SEE REVERSE FOR RULES AND REGULATIONS)